

Parks Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

Date: Tuesday, September 4, 2018

Time: 8:30 a.m.

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee Minutes for August 6, 2018
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on Repairing the Glacial River Trail South of Fort Atkinson
9. Discussion and Possible action on Historic Sites Preservation Councils Recommendation to Place an Above Ground Vault on the Potters Field Cemetery for Indigent Remains
10. Discussion and Possible Action on Interurban Trail Project
11. Discussion on Barktober Fest 2018
12. Discussion on Dog Dayz of Summer
13. Discussion on 2018 Brew with a View Events
14. Discussion on Glacial Heritage Area Meeting
15. Discussion on Glacial Heritage Area (GHA) –Friends of GHA
16. Discussion on 2018/2019 Parks Department Budget
17. Discussion and Possible Action on Jefferson County Flood Mitigation Management Plan
18. Adjourn

Next scheduled meetings: October 1, 2018
 November 5, 2018
 December 3 2018
 January 7, 2019

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Parks Committee Minutes
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 202
Jefferson, WI 53549

#5

Date: Monday, August 6, 2018

Time: 8:30 a.m.

1. **Call to order**
Tietz called the meeting to order at 8:31am
2. **Roll call (establish a quorum)**
Present: Tietz, Morse, Zastrow
Absent: Nass
Others Present: Nehmer, Nimm, Hutter, Wiesmann, Wehmeier, Ward
3. **Certification of compliance with the Open Meetings Law**
Meeting was posted and noticed according to law.
4. **Approval of the agenda**
Approved as written.
5. **Approval of Park Committee Minutes for July 17, 2018**
Morse/Zastrow - 3/1
6. **Communications**
None
7. **Public Comment** (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
None
8. **Discussion and Possible Action on Changing the Rules of the Dog Park to Allow the Director to Establish Free Days for the Overall Benefit of the Park**
Nehmer – working with Tyranena on a fundraiser for a boardwalk at the dog park in Area 2. Would like this to be a Free Day, Lure Coursing, Rescue Event, Food, Beer and Music. The parks committee has the authority to change the rules to allow for a free day for special events.
Zastrow/Morse – motion to allow free day(s) and to seek the proper permits for serving beer - 3/0
9. **Discussion and Possible Action on Model Rockets in Parks**
Nehmer – phone call request to launch model rocket at Carlin Weld Park. Staff did some research on how other counties handle model rockets. No state parks allow launching, currently only one state recreation area does. Launching should be performed by a sanctioned organization, insurance is necessary, most often permitted only to clubs. Recommendation is not to allow at this time.
Tietz/Zastrow – no action at this time. 3/0
10. **Discussion and Possible Action on Accepting Bridge Construction Bid from Anderson Bridge of \$174,300 for the Bridge to Cross the Rock River on the Interurban Recreation Trail**
Nehmer – Anderson Bridge is the low bid of four bids. We can do this because word of grant funding came through last Friday.
Wehmeier – much work has been done to make this happen.
Nehmer – working to reduce the price a bit more. The cost to place the bridge on the three trusses was much greater than expected.
Zastrow/Morse – 3/0
11. **Discussion and Possible Action on Accepting Bridge Installation Bid from Kraemer North America, LLC for a Not to Exceed Price of \$439,900 to Install a Bridge to Cross the Rock River on the Interurban Recreation Trail**

Wehmeier – Kramer North America has made a number of concessions to help reduce the costs.
Morse/Zastrow – 3/0

12. **Discussion and Possible Action on Repairing the Glacial River Trail South of Fort Atkinson**

Nehmer – there is a trail failure of approx. 150 feet long. During the Hwy 26 road construction and the bike trail construction, trees were buried under the trail. Estimated cost to repair is \$20,000-\$25,000. Hoping for involvement from WisDOT.

Ward – we may just have to fix the trail to avoid injuries and then seek reimbursement from WisDOT.

Wehmeier – funding could come from contingency this year or as Capital next year.

Morse – liability issues? When was this part of the trail constructed? Have we considered letting it settle and continue to fill?

Nehmer - There is an option to remove the existing surface and fill with gravel fines until next year and perform routine inspections.

Ward – potential liability and concerns with injury.

Wiesmann- fence to narrow the trail from 10 feet to 4-5 feet and keep the trail signed to keep riders off that area.

Morse/Tietz - attempt to add screened limestone, exhaust help from WisDOT, and submit a 2019 Rec Trails grant.
3/0

13. **Discussion on Historic Sites Preservation Council**

Morse – meeting on Wednesday. Discussing Potters Field with field trip afterwards.

14. **Discussion on Upcoming Glacial Heritage Area Meeting**

Wehmeier – met with WIDNR regarding support of the GHA. DNR authorized to re-engage the GHA. Informal meeting will be held at Korth Park prior to the August BWAV @ 3:30pm on 8/23/18

15. **Discussion on Glacial Heritage Area (GHA) –Friends of GHA**

Nehmer – read Frankie’s email.

16. **Discussion on 2018/2019 Parks Department Budget**

Nehmer – 2018 is proceeding well. \$14,000 has been paid to reimburse the Craves for the Garman Nature Preserve loan. The parks budget should be able to absorb the costs.

Nehmer – 2019 Capital, replace 16 year old truck, bobcat trailer and replacement for Kubota trailer. Other potential requests are: Interurban levy request @ 20% match for TAP; potential land purchase near an existing county park, and other smaller requests.

17. **Discussion and Possible Action on Jefferson County Flood Mitigation Management Plan**

Nehmer – unsuccessful in reengaging the contact with the trust for public land in San Francisco. \$10,000 in budget to do draft a plan. County has been acquiring properties with no management plan in place. Plan will need significant public involvement. Staffing is limited for inspection and enforcement. Must proceed with caution.

18. **Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on considering offers to lease county owned property acquired by the county as part of the flood mitigation program.**

Tietz/Zastrow motion to convene in closed session at 10:01am

Ayes: Tietz, Morse, Zastrow

Absent: Nass, Patrick

Others Present: Nehmer, Nimm, Hutter, Wiesmann, Wehmeier, Ward, Morrison, Christensen

19. **Reconvene in open session to take action items discussed in closed session if necessary.**

Zastrow/Morse motion to reconvene into open session at 10:17am – 3/0

20. **Adjourn**

Zastrow/Morse motion to adjourn at 10:18am – 3/0

Respectfully Submitted,

Mary Nimm

Draft Statement
Potters Field Vault

After considerable discussion, the Historic Sites Preservation Council has unanimously concluded that placement of an above-ground vault at the Potters Field cemetery would be appropriate and would not detract from the historic integrity of the cemetery. Use of the vault for the depository of the cremated remains of the County's indigent would be a revival of an historic tradition. We are prepared to take the lead in meeting the State's requirements for clearing a location for the vault and reactivating the cemetery. We recommend that the Parks Department approve this measure.

Mary Nimm

Subject: FW: Barktober Fest

From: Stacey Schraufnagel [mailto:stacey@tyranena.com]
Sent: Wednesday, August 08, 2018 12:16 PM
To: Mary Nimm; Dog Park
Cc: Kaela Hutter; Joe Nehmer
Subject: Re: Barktober Fest

Rob and I talked about that a little bit this morning... Unfortunately, between events we already have on the books and dates I can't budge on my own calendar, I really have no other weekend available without kicking our date into late October (possibly Sunday, 10/21... but Rob may not be available and draft setup is his thing). That late into October the weather is really so unpredictable, I'm afraid we'd risk cold, rain and/or snow.

Should we postpone until 2019?

Stacey Schraufnagel
Tyranena Brewing Company
1025 Owen Street | PO Box 736
Lake Mills, WI 53551
920-648-8699 | Fax: 920-648-6710
www.tyranena.com
www.twitter.com/tyranena
www.facebook.com/tyranena

From: Mary Nimm
Sent: Wednesday, August 8, 2018 10:59 AM
To: 'Stacey Schraufnagel' ; Dog Park
Cc: Kaela Hutter ; Joe Nehmer
Subject: RE: Barktober Fest

Joe and I talked about this.

While we don't think it will hinder our attendance, we don't think it's a good idea to compete with them. Is there another date we could make work?

Mary

From: Stacey Schraufnagel [mailto:stacey@tyranena.com]
Sent: Wednesday, August 08, 2018 8:11 AM
To: Dog Park
Cc: Mary Nimm; Kaela Hutter; Joe Nehmer
Subject: Re: Barktober Fest

So apparently Cambridge not only also has a bartoberfest, it's actually in the same day....

<https://cambridgewi.com/events/barktoberfest/>

What do we think about this?

SAMS

From: Stacey Schraufnagel
Sent: Tuesday, August 7, 2018 3:44 PM
To: Mary Nimm
Cc: Kaela Hutter ; Dog Park ; Joe Nehmer
Subject: Re: Barktober Fest

Here's what I have for the event:

Barktoberfest: Sunday, September 30 – 1 to 4 pm

Free admission day to dog park; all areas.

Parking... assuming the parks department will man this, if necessary! :) Previously, Kevin had mentioned parking along the grass along the access road.

Regulation of Dog Swim Events at Public Swimming Pools

What is a dog swim event?

A dog swim event is usually a 1-day event that allows dogs to swim in public pools. These events are a growing trend across the nation due to the increasingly more accepted practice of sharing various enjoyable recreational activities with our pets, including swimming at a public pool. It is usually held on the weekend at outdoor public pools near the end of the summer operating season after public patron use and before the winterization cleaning process. These events are usually operated in conjunction with a particular group or charity organization to raise funds.

How does ATCP 76 Safety, Maintenance and Operation of Swimming Pools and Water Attractions apply to dog swim events?

Allowing dogs to swim in a public pool does not comply with ATCP 76.29(1)(a) which states, "The operator shall post pool use rules governing safety and sanitation and shall enforce those rules." ATCP 76.29(1)(b)(5) of the general pool rules states, "Do not bring animals into the pool area." The restriction of animals in the pool area is intended to promote safe water quality and prevent the possibility of spread of disease from animals to the people who would be swimming in the same pool.

There are two misconceptions that must be addressed:

1. 'Dog swim events do not apply to ATCP 76 code regulations because the pool is "closed" for the operating season.' If a pool is closed this would mean all areas applicable to the pool license must restrict public access, gate and/or doors would be locked and a pool closed sign would be posted. Pool areas include the entire pool enclosure and other buildings or structures that are regulated under the pool license which include the pool basin, pool deck, showers, bathrooms, etc. Even though the general public may not be swimming in the pool during the event, they are still within the pool enclosure and have access to the pool area.
2. The pool license is valid year round, therefore, the facility must comply with ATCP 76 whenever the public pool provides public access.

What are the public health or safety concerns associated with dog swim events at public pools?

Dog swim events have been occurring in Wisconsin for many years and there are no known documented cases of illness or injury at this time. As public health professionals, we have an obligation to ensure these events are operated in a safe and healthy manner that protect the public and comply with applicable codes and statutes.

Dog swim events can operate in a safe and healthy manner if they are well planned, supervised and operated but there are some risks to humans that need to be addressed. They include potential illness/infection, physical injury and also drowning.

- **Disease Transmission:** Zoonotic diseases are caused by organisms that can be transmitted from dogs to humans. These diseases are bacterial, protozoan, fungal, viral or parasitic. They can be transmitted by dog feces, blood, saliva, urine, or other secretions and can infect humans through numerous routes like ingestion, direct contact, inhalation and vectors such as fleas or ticks. During dog swim events, humans can be exposed to contaminated surfaces like the pool deck, grassy areas, and general facility and also through the contaminated water of the pool

basin. Most zoonotic diseases will be killed quickly by the disinfectant that is present in the pool but there are more resilient pathogens like giardia and cryptosporidium that may infect humans and cause vomiting and diarrhea. For additional information about zoonotic diseases related to dogs, visit the Center for Disease Control and Prevention website, “Healthy Pets, Healthy People”: <https://www.cdc.gov/healthypets/index.html>

- Physical Injury: Another concern would be injury to humans caused by scratches, cuts, contusions, punctures from dogs running, rough play, collisions, bites, or other physical contact during dog swim events. Openings of the skin can expose a human to a potential skin infection.
- Drowning: The risk of drowning is a potential risk we need to account for as a human may experience an accidental entry caused by a collision from a dog, through loss of balance or other means. An added obstacle noted during these events is the decreased water clarity caused by the suspended solids like dog hair and other debris the dog creates which may make the pool basin difficult to see clearly and deter someone from noticing a body within the pool and delay rescue.

How does a person obtain approval to operate a dog swim event at a public pool?

If a licensed pool facility would like to operate a dog swim event, the legal licensee of the pool facility must obtain an approved variance *prior* to the scheduled event. If the dog swim event is operated by a special group or charity organization, the group organizer may not submit the variance for the pool facility as they are not the legal entity responsible for the operation of the pool and do not hold a pool license. Without a variance approval, the event may not occur. The DATCP variance application, F-fd-20 Variance Petition Application, must pertain to the enforcement of the rule which restricts animals and must also address the **bolded** items in the lists below. The items that are not bolded are informational suggestions that should be strongly considered. An approved variance will indicate the specific conditions of the experimental approval that pertain to their specific facility and operation. The variance approval will be valid for only 1 event. The department has 30 business days upon receipt of a completed and thorough variance application to issue a written response of approval or denial. If the department obtains knowledge of new scientific data, a confirmed illness or outbreak, complaints, or noncompliance with the variance conditions relating to dog swim events, the department has the authority revoke the variance, revise the variance conditions or prohibit all dog swim events in public pools in the future.

What is the biggest complaint pool operators and industry members have about dog swim events?

The department consulted with multiple pool operators and pool industry members who assist in the maintenance of pools that have held dog swim events in the past. The biggest complaint they had was the amount of additional “man hours” and effort it takes to clean up after the event. Even though the pool will be closed immediately following the event, drained and winterized, there is extensive additional time spent on cleaning the skimmers, gutters, pump baskets, drain covers, surge tanks and filtration system that traps the enormous amount of dog hair or feces that is collected in and around the pool basin. So it is a good idea for pool operators to consider this challenge when determining if they want to hold a dog swim event at their pool.

Dog Swim Event: (bold items MUST be addressed in the variance application)

1. **Dog Swim Event Details: Within the variance application, please include the dog swim event name, date and time of the event, name and contact information for any associated organizations or user groups involved (if applicable), and the pool operator's name and contact information who will be responsible for enforcing the requirements.**
2. Attendees: Dogs, Owners and Spectators
 - a. **Aggressive dogs are not allowed. If a dog is observed to be aggressive, the owner must remove their dog from the premises immediately. Event staff must monitor the dogs' activities for any signs of aggression and enforce this rule. A response protocol should be in place in the event of a dog bite.**
 - b. **Dogs that have an open cut, wound or hair/skin condition are not allowed.**
 - c. **Dogs that have had loose stools, were diagnosed with an illness within the previous 2 weeks of the event or appear to be ill are not allowed.**
 - d. Dog without veterinarian suggested vaccines are not suggested to attend. Puppies under 12 weeks of age that do not have all of their vaccines are more likely to have internal parasites and are more likely to have "accidents" in the pool and are also not suggested to attend.
 - e. Dogs who are weak/non-swimmer or that are fearful of water are not recommended to attend.
 - f. **Dogs must not be physically forced to enter the water as this may create a situation where the owner may need to enter the water to retrieve their distressed pet.**
 - g. **A maximum of 1 dog to every 1 owner. The dog owner must have control and oversight over their dog at all times.**
 - h. **The owner is expected to follow the rules of the event. Failure to comply with the rules after being warned requires immediate dismissal from the facility.**
 - i. The dog owner must adhere to any local, county or state laws pertaining to the requirement of being on a leash.
 - j. Young children, people who are immune compromised, or those fearful of dogs should not attend.
3. **Facility Types, Features and Design**
 - a. **Outdoor pool facilities may operate the event only at the end of the operating season. Patrons are prohibited from pool use until the next operating year.**
 - b. **Indoor facilities are prohibited from operating dog swim events due to accessibility of entry/exit of an indoor public facility for non-service animals in public areas, the amount of required cleaning time, the absence of convenient relief areas for dogs.**
 - c. **Splash pads are prohibited due to the potential for the inhalation of contaminated water.**
 - d. **Whirlpools are prohibited due to the negative health risk associated with high temperatures.**
 - e. **Spray features of a pool may not operate. Similar to splash pads, there needs to be a minimized potential risk of humans coming in contact with or inhaling contaminated water as much as possible and the use of spray features makes that a difficult task.**
 - f. **Any other attractions such as slides, play features or diving boards will also be prohibited. The dogs must be confined to the pool basin area. Barricades and signage must be present on these features to restrict access to these features.**
 - g. Pools without a zero-depth entry, shallow areas are encouraged to provide temporary custom ramps in multiple areas around the pool perimeter that assist the dogs with ease of entry and exit to avoid distress of the dog.

- h. **The outdoor pool enclosure should have an accessibly convenient and conspicuously marked grass area designated for the dogs to relieve themselves in order to assist in the prevention of defecation in the water or pool deck area. There must be proper supplies provided to the owners to clean up after their dogs. There must be an adequate number of receptacles that are conspicuously marked for disposing of dog waste.**
 - i. **The facility must have all applicable rescue equipment available during the event. A shepherds crook must also be immediately available and should be used to extract a distressed dog from the water rather than allowing human entry.**
 - j. **All first aid supplies must be present during the event.**
 - k. **A biohazard kit must be present and used during blood spill cleanup. It is common for dogs to damage their pads and may bleed on the pool deck.**
 - l. Food or drinks service must adhere to the applicable food code requirements.
- 4. Operation/Supervision:** Dog swim events require numerous staff to operate in a safe and healthy manner. Whether that's through the registration process, cleaning up fecal or blood contaminants, supplying lifeguards, or trying to keep humans out of the pool. A lot of the staff are most likely going to be involved with the charitable organization and would be considered volunteers.
- a. **All staff and volunteers must be thoroughly trained on the topics addresses in this fact sheet prior to the event.**
 - b. **Pool water is restricted to dogs only. Humans must NOT ENTER THE POOL WATER, even up to their ankles. No other animal species are allowed. Multiple signs must be posted around the pool during the event. The signs must communicate 'No human entry'.**
 - c. **The event is restricted to one day only.**
 - d. Breaks are recommended to be scheduled periodically throughout the event to allow a period of rest for the dog and owner and give the dog an opportunity to use the designated relief area.
 - e. **There must be a designated operator who is present during the entire event and is responsible for ensuring the requirements are met.**
 - f. **Any reports of complaints, illnesses, outbreaks, or incidences must be reported to datcpdfsrec@wisconsin.gov within 24 hours of the event.**
 - g. **Pools over 2,000 sq ft are required to staff lifeguards during the event. There must be an adequate number of lifeguards who have the ability to clearly see all areas of the pool basin. The lifeguards must have a scanning zone that gives them the ability to identify a victim and rescue a person at the furthest point of the scanning zone within 30 seconds. Lifeguards should also be concentrated in higher risk areas such as deep water. Lifeguards are only responsible for the safety of humans, will not perform distracting duties (e.g. picking up fecal accidents) and will not enter the water to assist a distressed dog. If a lifeguard has to enter the water for a human rescue, the lifeguard must immediately shower with soap and water.**
 - h. **Attendees must understand the health and safety risks and the rules of the event through verbal or written communication. This can be achieved through signage, informational on a registration website, flyers handed to the owners during check-in, or announcements during the event.**
 - i. The events should be well publicized to the staff, public, local media, social media, etc. and include information about the health and safety risks, instructions and rules of the event so owners will arrive knowledgeable and understand the expectations. Educational materials and posters can be available to the staff and the public to learn about the risks of disease and injuries associated with dogs and the methods of prevention.

- j. The following types of staff/volunteers are suggested to be present during the event:
 - i. Veterinarians or technicians that can evaluate the dog's health, treat injuries and perform CPR in the event of an emergency situation.
 - ii. Behavioral trainers to monitor dog behaviors and aggression.
- 5. **Water Quality:** Basic water quality parameters will be required in order to reduce the potential for zoonotic disease transfer to humans.
 - a. **The operator will be required to test the pool water for chlorine, combined chlorine, cyanuric acid (if applicable) and alkalinity. The operator must wash their hands with soap and water immediately after testing.**
 - b. **The pool water must be tested and recorded on the monthly operating logs at the following times:**
 - i. One day before the event
 - ii. Immediately before the event
 - iii. At least two times during the event
 - iv. And immediately after the event
 - c. **A copy of the monthly testing logs with the results of the water quality, must be submitted to datcpdfsrec@wisconsin.gov within 24 hours of the event.**
 - d. **Depending on the number of dogs in the pool, the volume and size of the pool and the duration of the event, the pool water will become cloudy. The facility will be required to monitor the clarity of the water and close the pool if the water becomes turbid and the lifeguard can no longer adequately see the bottom of the pool.**
 - e. **The circulation system must be operational within 12 hours of the event. The circulation system must be turned off during the event to avoid dog hair and feces from entering into the filters.**
 - f. **The water level must at an adequate level below any skimmers, gutters, trench drains, etc. to prevent the potential for the contaminated water containing dog hair and feces from entering the circulation system.**
 - g. **The free chlorine disinfection level must be maintained at a level of at least 1 ppm.**
 - i. **If cyanuric acid is present, the cyanuric acid must not be above 30 ppm and the minimum chlorine level must be at least 2.0 ppm. The chlorine level should not be at an elevated level as it may cause harm to the dogs.**
 - h. **The pH levels must remain above 7.0 and below 7.8.**
 - i. **If the pool water cannot meet the minimum chlorine levels or within the range for pH, the pool must be closed until the desired level is achieved. Hand feeding of chemicals is not allowed.**
 - j. **A preventative approach for the promotion of water quality is through the removal of hair, dirt, dander, feces, and other contaminants that may be present on the dogs by thoroughly rinsing the dogs off in a location that is separate from the shower facilities before they get into the pool water. Dogs may not be allowed in the shower facilities for this activity. The facility must supply means of rinsing the dogs at no charge.**
 - i. **This is also a valuable service for rinsing the dog off after the event to remove any residual pool chemicals or contaminants that may be harmful to the dogs.**
 - k. **The pool basin, deck, and all areas associated with the pool facility must be maintained in a clean, safe and sanitary condition. Adequate staff must be available to monitor these area in order to achieve this requirement.**
 - l. **Fecal accidents in any area of the pool enclosure must require immediately response and be removed with the appropriate equipment (scoop, net, bucket, bags, paper towel, and PPE such as gloves, etc.) and disposed of the contaminants properly.**

- i. **Feces within the pool basin: Staff is responsible for using the appropriate equipment to collect and dispose of the contaminants.**
- ii. **Feces on the deck: Staff must use supplies to adequately collect the feces, dispose the contaminants and use a diluted sanitizer such as a diluted bleach solution to sanitize the surface.**
- iii. **Feces in the grass: Supplies must be available to the owner to clean-up after their pet. If feces are noted in the grassy areas, staff must use supplies to collect the feces and dispose the contaminants.**
- iv. **The entire pool perimeter area must also be inspected at the end of the event to verify absence of all feces.**
- m. **Prior to the pool reopening, the pool basin, circulation system and general enclosure must be thoroughly cleaned. The pool water must be superchlorinated prior to opening, following the CDC guidelines for a loose stool event.**

6. Registration/Check-in

- a. **A registration process must include documentation of the owner's and dog's name, owner's address and contact information.**
- b. The owner should provide documentation or a license for a current rabies vaccination. Unvaccinated or unlicensed dogs should be prohibited.

For additional information or questions about dog swim events or the variance submission process, please contact your inspector or email datcpdfsrec@wisconsin.gov

Additional Wisconsin pool regulations and fact sheets can be found at:
https://datcp.wi.gov/Pages/Programs_Services/WaterRecreation.aspx

Additional Center for Disease Control and Prevention pool information can be found at:
<https://www.cdc.gov/healthywater/swimming/index.html>

Additional Center for Disease Control and Prevention dog information can be found at:
<https://www.cdc.gov/healthypets/index.html>

Mary Nimm

From: Stacey Schraufnagel <stacey@tyranena.com>
Sent: Friday, August 24, 2018 12:57 PM
To: Joe Nehmer; Mary Nimm
Subject: Brew With A View

Here's our grand total for the year:

	14-Jun	19-Jul	23-Aug
Income	\$ 6,435.00	\$ 4,838.50	\$ 6,668.75
Band	\$ 325.00	\$ 300.00	\$ 250.00
Beer	\$ 1,715.00	\$ 1,295.00	\$ 1,715.00
Bartenders	\$ 223.25	\$ 207.75	\$ 218.25
	\$ 4,171.75	\$ 3,035.75	\$ 4,485.50

NET **\$ 11,469.75**

I've got an envelope for you!

Stacey Schraufnagel
Tyranena Brewing Company
1025 Owen Street | PO Box 736
Lake Mills, WI 53551
920-648-8699 | Fax: 920-648-6710
www.tyranena.com
www.twitter.com/tyranena
www.facebook.com/tyranena



08/31/2018
14:07:04

Jefferson County
FLEXIBLE PERIOD REPORT

PAGE 1
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FROM 2018 01 TO 2018 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
<hr/>							
12801 Parks Department							
12801 411100 General Property Taxes	-760,189	0	-760,189	-506,792.64	.00	-253,396.36	66.7%
12801 457017 Park Shelter Rental Fees	-13,000	0	-13,000	-12,259.31	.00	-740.69	94.3%
12801 457019 Park Shelter Deposits	-200	0	-200	-4,540.00	.00	4,340.00	%
12801 457024 Camping Fees	-50	0	-50	.00	.00	-50.00	.0%
12801 482011 Rent Garden Plots	-725	0	-725	-562.50	.00	-162.50	77.6%
12801 482021 Camping Fee Other	-200	0	-200	-788.35	.00	588.35	394.2%
12801 483001 Sale Of County Property	-650	0	-650	-1,995.78	.00	1,345.78	307.0%
12801 485200 Donations Restricted	0	0	0	-2,865.17	.00	2,865.17	.0%
12801 486004 Miscellaneous Revenue	0	0	0	-1,077.63	.00	1,077.63	.0%
12801 511110 Salary-Permanent Regular	166,828	0	166,828	87,677.58	.00	79,150.42	52.6%
12801 511210 Wages-Regular	261,946	0	261,946	117,848.79	.00	144,097.21	45.0%
12801 511220 Wages-Overtime	4,297	0	4,297	789.39	.00	3,507.61	18.4%
12801 511240 Wages-Temporary	12,100	0	12,100	12,284.23	.00	-184.23	101.5%
12801 511310 Wages-Sick Leave	0	0	0	7,264.98	.00	-7,264.98	.0%
12801 511320 Wages-Vacation Pay	0	0	0	7,371.07	.00	-7,371.07	.0%
12801 511330 Wages-Longevity Pay	1,358	0	1,358	.00	.00	1,358.00	.0%
12801 511340 Wages-Holiday Pay	0	0	0	6,377.74	.00	-6,377.74	.0%
12801 511350 Wages-Miscellaneous(Comp)	0	0	0	3,087.66	.00	-3,087.66	.0%
12801 512141 Social Security	34,580	0	34,580	18,194.21	.00	16,385.79	52.6%
12801 512142 Retirement (Employer)	26,625	0	26,625	14,236.42	.00	12,388.58	53.5%
12801 512144 Health Insurance	103,614	0	103,614	57,282.51	.00	46,331.49	55.3%
12801 512145 Life Insurance	111	0	111	41.51	.00	69.49	37.4%
12801 512146 Workers Compensation	0	0	0	2,561.63	.00	-2,561.63	.0%
12801 512148 Unemployment Compensation	12,106	0	12,106	5,829.52	.00	6,276.48	48.2%
12801 512150 FSA Contribution	1,475	0	1,475	1,287.50	.00	187.50	87.3%
12801 512173 Dental Insurance	6,145	0	6,145	3,494.06	.00	2,650.94	56.9%
12801 521219 Other Professional Serv	7,000	0	7,000	2,932.21	.00	4,067.79	41.9%
12801 529299 Purchase Care & Services	4,000	0	4,000	953.00	.00	3,047.00	23.8%
12801 531100 Permits Purchased	200	0	200	583.00	.00	-383.00	291.5%
12801 531303 Computer Equipmt & Software	0	0	0	87.00	.00	-87.00	.0%
12801 531311 Postage & Box Rent	450	0	450	201.76	.00	248.24	44.8%
12801 531312 Office Supplies	2,000	0	2,000	392.17	.00	1,607.83	19.6%
12801 531313 Printing & Duplicating	1,300	0	1,300	220.44	.00	1,079.56	17.0%
12801 531314 Small Items Of Equipment	7,500	0	7,500	3,259.30	.00	4,240.70	43.5%
12801 531320 Safety Supplies	1,400	0	1,400	1,950.02	.00	-550.02	139.3%
12801 531324 Membership Dues	500	0	500	440.00	.00	60.00	88.0%
12801 531326 Advertising	1,800	0	1,800	1,620.15	.00	179.85	90.0%
12801 531346 Clothing & Uniform	900	0	900	1,232.50	.00	-332.50	136.9%

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
12801 531348 Educational Supplies	100	0	100	.00	.00	100.00	.0%
12801 531351 Gas/Diesel	20,000	0	20,000	13,062.84	15,106.96	-8,169.80	140.8%
12801 532325 Registration	300	0	300	530.00	.00	-230.00	176.7%
12801 532332 Mileage	2,000	0	2,000	1,164.03	.00	835.97	58.2%
12801 532335 Meals	150	0	150	20.00	.00	130.00	13.3%
12801 532336 Lodging	275	0	275	.00	.00	275.00	.0%
12801 532339 Other Travel & Tolls	30	0	30	13.00	.00	17.00	43.3%
12801 533221 Water	75	0	75	35.40	.00	39.60	47.2%
12801 533222 Electric	2,500	0	2,500	1,799.80	.00	700.20	72.0%
12801 533225 Telephone & Fax	400	0	400	275.77	.00	124.23	68.9%
12801 533236 Wireless Internet	300	0	300	122.26	.00	177.74	40.8%
12801 535232 Graveling	1,500	0	1,500	325.26	.00	1,174.74	21.7%
12801 535242 Maintain Machinery & Equip	10,500	0	10,500	10,158.37	.00	341.63	96.7%
12801 535245 Grounds Improvements	27,238	0	27,238	10,021.06	1,906.54	15,310.40	43.8%
12801 535247 Building Repair & Maint	3,000	0	3,000	1,258.74	.00	1,741.26	42.0%
12801 535249 Sundry Repair	0	0	0	23.11	.00	-23.11	.0%
12801 535297 Refuse Collection	2,500	0	2,500	1,213.38	.00	1,286.62	48.5%
12801 535344 Household & Janitorial Supp	4,000	0	4,000	3,274.00	.00	726.00	81.9%
12801 535349 Other Supplies	11,500	0	11,500	6,977.67	.00	4,522.33	60.7%
12801 535352 Vehicle Parts & Repairs	5,000	0	5,000	3,328.92	.00	1,671.08	66.6%
12801 536533 Equipment Rent & Lease	3,000	0	3,000	2,559.68	.00	440.32	85.3%
12801 571004 IP Telephony Allocation	326	0	326	298.87	.00	27.13	91.7%
12801 571005 Duplicating Allocation	2,145	0	2,145	1,966.25	.00	178.75	91.7%
12801 571009 MIS PC Group Allocation	4,989	0	4,989	4,573.25	.00	415.75	91.7%
12801 571010 MIS Systems Grp Alloc(ISIS)	7,839	0	7,839	7,185.75	.00	653.25	91.7%
12801 591519 Other Insurance	7,112	0	7,112	6,519.26	.00	592.74	91.7%
12801 592003 Note Payable Principal	0	0	0	14,000.00	.00	-14,000.00	.0%
12801 594810 Capital Equipment	21,000	0	21,000	.00	15,066.61	5,933.39	71.7%
12801 594820 Capital Other	5,000	12,051	17,051	.00	.00	17,051.00	.0%
12801 594821 Capital Improvement Land	75,000	8,800	83,800	.00	.00	83,800.00	.0%
12801 594829 Capital Improvement Other	10,000	18,201	28,201	10,111.00	.00	18,090.20	35.9%
12801 699992 Balance Forward Prior Year	0	-39,052	-39,052	.00	.00	-39,052.20	.0%
TOTAL Parks Department	111,000	0	111,000	-70,563.36	32,080.11	149,483.25	-34.7%
12802 Carol Liddle Fund							
12802 481099 Capital Interest & Dividends	0	0	0	-804.87	.00	804.87	.0%
12802 594960 Capital Reserve	0	82,661	82,661	.00	.00	82,661.39	.0%
12802 699800 Resv Applied Capital	0	-82,661	-82,661	.00	.00	-82,661.39	.0%

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL Carol Liddle Fund	0	0	0	-804.87	.00	804.87	.0%
<u>12803 Carlin Weld Park Trust</u>							
12803 421001 State Aid	-4,700	0	-4,700	-1,750.00	.00	-2,950.00	37.2%
12803 481001 Interest & Dividends	0	0	0	-81.86	.00	81.86	.0%
12803 485200 Donations Restricted	0	0	0	-74.18	.00	74.18	.0%
12803 535245 Grounds Improvements	19,700	0	19,700	.00	.00	19,700.00	.0%
12803 594950 Operating Reserve	0	2,069	2,069	.00	.00	2,068.59	.0%
12803 699700 Resv Applied Operating	-15,000	-2,069	-17,069	.00	.00	-17,068.59	.0%
TOTAL Carlin Weld Park Trust	0	0	0	-1,906.04	.00	1,906.04	.0%
<u>12804 Korth Park Development</u>							
12804 485200 Donations Restricted	-10,000	0	-10,000	-12,602.66	.00	2,602.66	126.0%
12804 594821 Capital Improvement Land	110,000	0	110,000	3,270.00	.00	106,730.00	3.0%
TOTAL Korth Park Development	100,000	0	100,000	-9,332.66	.00	109,332.66	-9.3%
<u>12805 Carnes Park Development</u>							
12805 482002 Rent Of County Property	-24,000	0	-24,000	-9,424.00	.00	-14,576.00	39.3%
12805 485200 Donations Restricted	0	0	0	-5,934.00	.00	5,934.00	.0%
12805 535245 Grounds Improvements	0	0	0	24.52	.00	-24.52	.0%
12805 535349 Other Supplies	0	0	0	184.82	.00	-184.82	.0%
12805 594950 Operating Reserve	24,000	159,911	183,911	.00	.00	183,911.10	.0%
12805 699992 Balance Forward Prior Year	0	-159,911	-159,911	.00	.00	-159,911.10	.0%
TOTAL Carnes Park Development	0	0	0	-15,148.66	.00	15,148.66	.0%
<u>12806 Parks Building</u>							
12806 411100 General Property Taxes	-17,085	0	-17,085	-11,390.00	.00	-5,695.00	66.7%

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12806 512390 Safety Equipment	0	0	0	39.80	.00	-39.80	.0%
12806 529299 Purchase Care & Services	0	0	0	1,507.00	.00	-1,507.00	.0%
12806 531302 Building & Maint Equipment	1,000	0	1,000	492.99	.00	507.01	49.3%
12806 531320 Safety Supplies	0	0	0	169.80	.00	-169.80	.0%
12806 533221 Water	1,000	0	1,000	639.13	.00	360.87	63.9%
12806 533222 Electric	6,000	0	6,000	2,793.26	.00	3,206.74	46.6%
12806 533223 Sewer	1,200	0	1,200	621.35	.00	578.65	51.8%
12806 533224 Natural Gas	2,500	0	2,500	178.28	.00	2,321.72	7.1%
12806 533225 Telephone & Fax	600	0	600	359.33	.00	240.67	59.9%
12806 533235 Storm Water Utility	800	0	800	410.52	.00	389.48	51.3%
12806 533236 Wireless Internet	400	0	400	262.19	.00	137.81	65.5%
12806 535242 Maintain Machinery & Equip	1,600	0	1,600	961.22	.00	638.78	60.1%
12806 535246 Building Service & Maint	0	0	0	4.98	.00	-4.98	.0%
12806 535349 Other Supplies	100	0	100	59.14	.00	40.86	59.1%
12806 591519 Other Insurance	1,885	0	1,885	1,909.27	.00	-24.27	101.3%
TOTAL Parks Building	0	0	0	-981.74	.00	981.74	.0%
<u>12807 Garman Nature Preserve</u>							
12807 485200 Donations Restricted	-50,000	0	-50,000	-3,700.00	.00	-46,300.00	7.4%
12807 521219 Other Professional Serv	25,000	0	25,000	.00	.00	25,000.00	.0%
12807 594808 Capital Land	0	0	0	91.12	.00	-91.12	.0%
12807 594820 Capital Other	25,000	0	25,000	.00	.00	25,000.00	.0%
12807 594950 Operating Reserve	0	1,872	1,872	.00	.00	1,872.04	.0%
12807 699992 Balance Forward Prior Year	0	-1,872	-1,872	.00	.00	-1,872.04	.0%
TOTAL Garman Nature Preserve	0	0	0	-3,608.88	.00	3,608.88	.0%
<u>12808 Glacial Heritage Development</u>							
12808 535245 Grounds Improvements	15,000	0	15,000	81.96	.00	14,918.04	.5%
12808 594950 Operating Reserve	0	18,445	18,445	.00	.00	18,444.93	.0%
12808 699992 Balance Forward Prior Year	0	-18,445	-18,445	.00	.00	-18,444.93	.0%
TOTAL Glacial Heritage Development	15,000	0	15,000	81.96	.00	14,918.04	.5%
<u>12809 Snowmobile Trails</u>							
12809 421001 State Aid	-45,675	0	-45,675	.00	.00	-45,675.00	.0%

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ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USED
12809 535245 Grounds Improvements	45,675	0	45,675	.00	.00	45,675.00	.0%
TOTAL Snowmobile Trails	0	0	0	.00	.00	.00	.0%
12810 Bike Trails							
12810 485200 Donations Restricted	-274,235	0	-274,235	-51,111.48	.00	-223,123.52	18.6%
12810 521219 Other Professional Serv	0	0	0	5,588.50	3,847.00	-9,435.50	.0%
12810 535245 28102 Grounds Improvements	0	0	0	910.72	.00	-910.72	.0%
12810 535349 Other Supplies	0	0	0	356.08	.00	-356.08	.0%
12810 535349 28102 Other Supplies	0	0	0	58.80	.00	-58.80	.0%
12810 594829 Capital Improvement Other	340,000	0	340,000	6,774.00	22,850.00	310,376.00	8.7%
12810 594829 28101 Capital Improvement Oth	0	0	0	26,275.46	174,300.00	-200,575.46	.0%
12810 594950 Operating Reserve	0	53,643	53,643	.00	.00	53,642.85	.0%
12810 699800 Resv Applied Capital	-65,765	-53,643	-119,408	.00	.00	-119,407.85	.0%
TOTAL Bike Trails	0	0	0	-11,147.92	200,997.00	-189,849.08	.0%
12811 Dog Park							
12811 451038 Daily Permit Fees	-5,386	0	-5,386	-4,288.72	.00	-1,097.28	79.6%
12811 451039 Annual Permit Fees	-30,000	0	-30,000	-28,507.10	.00	-1,492.90	95.0%
12811 451308 Postage Fees	0	0	0	-2.50	.00	2.50	.0%
12811 485200 Donations Restricted	-2,500	0	-2,500	-1,896.61	.00	-603.39	75.9%
12811 511210 Wages-Regular	20,773	0	20,773	9,183.46	.00	11,589.54	44.2%
12811 511220 Wages-Overtime	0	0	0	15.67	.00	-15.67	.0%
12811 512141 Social Security	1,567	0	1,567	703.74	.00	863.26	44.9%
12811 512142 Retirement (Employer)	1,392	0	1,392	616.35	.00	775.65	44.3%
12811 512144 Health Insurance	4,604	0	4,604	.00	.00	4,604.00	.0%
12811 512145 Life Insurance	11	0	11	7.55	.00	3.45	68.6%
12811 512173 Dental Insurance	270	0	270	.00	.00	270.00	.0%
12811 531311 Postage & Box Rent	500	0	500	312.75	.00	187.25	62.6%
12811 531313 Printing & Duplicating	0	0	0	20.18	.00	-20.18	.0%
12811 531314 Small Items Of Equipment	250	0	250	.00	.00	250.00	.0%
12811 533236 Wireless Internet	480	0	480	122.26	.00	357.74	25.5%
12811 535245 Grounds Improvements	1,500	0	1,500	322.56	.00	1,177.44	21.5%
12811 535297 Refuse Collection	650	0	650	411.95	.00	238.05	63.4%
12811 535344 Household & Janitorial Supp	0	0	0	11.32	.00	-11.32	.0%

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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
100 General Fund							
12811 535349 Other Supplies	3,000	0	3,000	2,305.23	.00	694.77	76.8%
12811 535352 Vehicle Parts & Repairs	0	0	0	44.44	.00	-44.44	.0%
12811 571010 MIS Systems Grp Alloc(ISIS)	398	0	398	364.87	.00	33.13	91.7%
12811 591519 Other Insurance	315	0	315	288.86	.00	26.14	91.7%
12811 594820 Capital Other	10,000	0	10,000	.00	.00	10,000.00	.0%
12811 594950 Operating Reserve	0	108,260	108,260	.00	.00	108,259.50	.0%
12811 699700 Resv Applied Operating	-7,824	0	-7,824	.00	.00	-7,824.00	.0%
12811 699992 Balance Forward Prior Year	0	-108,260	-108,260	.00	.00	-108,259.50	.0%
TOTAL Dog Park	0	0	0	-19,963.74	.00	19,963.74	.0%
12812 Grounds Keeping							
12812 474119 Courthouse Interdepart Billed	-9,383	0	-9,383	-3,756.33	.00	-5,626.67	40.0%
12812 474150 Human Services Billed	-16,137	0	-16,137	-8,256.84	.00	-7,880.16	51.2%
12812 474169 Fair Billed	-20,588	0	-20,588	-12,597.39	.00	-7,990.61	61.2%
12812 474170 Land Conservation Billed	-558	0	-558	-721.41	.00	163.41	129.3%
12812 474175 Highway Billed	-8,903	0	-8,903	-3,188.35	.00	-5,714.65	35.8%
12812 511110 Salary-Permanent Regular	3,442	0	3,442	2,531.94	.00	910.06	73.6%
12812 511210 Wages-Regular	24,311	0	24,311	11,371.79	.00	12,939.21	46.8%
12812 511240 Wages-Temporary	0	0	0	2,232.99	.00	-2,232.99	.0%
12812 512141 Social Security	2,334	0	2,334	1,222.62	.00	1,111.38	52.4%
12812 512142 Retirement (Employer)	1,596	0	1,596	747.68	.00	848.32	46.8%
12812 512144 Health Insurance	4,288	0	4,288	2,446.62	.00	1,841.38	57.1%
12812 512145 Life Insurance	1	0	1	1.94	.00	-.94	194.0%
12812 512148 Unemployment Compensation	3,026	0	3,026	3,595.20	.00	-569.20	118.8%
12812 512150 FSA Contribution	88	0	88	87.50	.00	.50	99.4%
12812 512173 Dental Insurance	281	0	281	170.43	.00	110.57	60.7%
12812 521219 Other Professional Serv	0	0	0	331.47	.00	-331.47	.0%
12812 531314 Small Items Of Equipment	400	0	400	529.00	.00	-129.00	132.3%
12812 531320 Safety Supplies	600	0	600	190.41	.00	409.59	31.7%
12812 531326 Advertising	0	0	0	135.60	.00	-135.60	.0%
12812 531351 Gas/Diesel	4,850	0	4,850	2,829.64	.00	2,020.36	58.3%
12812 535242 Maintain Machinery & Equip	1,000	0	1,000	902.20	.00	97.80	90.2%
12812 535245 Grounds Improvements	5,000	0	5,000	559.50	.00	4,440.50	11.2%
12812 535249 Sundry Repair	0	0	0	36.80	.00	-36.80	.0%
12812 535349 Other Supplies	1,000	0	1,000	3,351.30	.00	-2,351.30	335.1%
12812 535352 Vehicle Parts & Repairs	1,200	0	1,200	570.96	.00	629.04	47.6%
12812 536533 Equipment Rent & Lease	300	0	300	70.00	.00	230.00	23.3%
12812 571010 MIS Systems Grp Alloc(ISIS)	613	0	613	561.88	.00	51.12	91.7%

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ACCOUNTS FOR: 100 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12812 591519 Other Insurance	1,239	0	1,239	1,135.75	.00	103.25	91.7%
TOTAL Grounds Keeping	0	0	0	7,092.90	.00	-7,092.90	.0%
TOTAL General Fund	226,000	0	226,000	-126,283.01	233,077.11	119,205.90	47.3%
TOTAL REVENUES	-1,382,753	-465,913	-1,848,666	-690,969.68	.00	-1,157,695.92	
TOTAL EXPENSES	1,608,753	465,913	2,074,666	564,686.67	233,077.11	1,276,901.82	

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	226,000	0	226,000	-126,283.01	233,077.11	119,205.90	47.3%

REPORT OPTIONS

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Sequence 1	1	Y	Y	From Yr/Per: 2018/ 1
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Sequence 3	0	N	N	Budget Year: 2018
Sequence 4	0	N	N	Print totals only: N

Report title: FLEXIBLE PERIOD REPORT

Includes accounts exceeding 0% of budget.

Print Full or Short description: F

Print full GL account: N

Sort by full GL account: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Amounts/totals exceed 999 million dollars: N

Roll projects to object: N

Print journal detail: N

From Yr/Per: 2017/ 1

To Yr/Per: 2018/12

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Multiyear view: D